

## Risk Assessment

<b>Date:</b> January 2019 onwards review January 2020	<b>Event Description:</b> Fire Craft activities		<b>Grid Ref:</b> Wilderness Woods TV535 240			
<b>Specific Location:</b> fire pit areas at Wilderness woods			<b>Assessed by:</b> Michaela Barkaway			
Activity/ Operation	Specific Hazard(s)	Whom affected Characteristic that would put person at risk	Control Measures(s) Comment	Risk Level		
				L	S	R
Igniting the fire	Fire to be lit at arm's length using fire lighter kits (magnesium block and striker only). Swept area of leaves down to the soil large circle for group to work into.	Group and Leader	The group will be made fully aware of Lucy's Little Forest School fire policy and there is no acceptable alternative. The leader needs to check that the person building the fire or using the strikers is aware of the fire making policy in policies and procedures hand book.	1	2	2
Cooking - burns from kettles, pans, burning wood or hot water	leaders will remove all items from the fire area. all children will be seated when passed any hot item	Group and Leader	The group will be made aware of fire policy. All group to move around in fire zone in a safe and controlled manner.	2	2	4
Burns from hot food	All participants will be told about the dangers of eating food directly from the fire	Group and Leader	Food will be hot once removed from the fire and children will have been advised about suitable time scales for eating food once removed from fire by the leader. Fire policy leader to share how group moves around the fire and how to avoid the smoke. Move around the outside.	2	2	4
Setting surrounding ground and vegetation areas preparing the fire site.	Areas cleared of leaves etc back to bare soil for using strikers clearing and sweeping an area of the woods for your group. Fixed fire pits in woods placed with minimum risk of setting surrounding foliage alight and seating fire squares with a metre	Group and Leader	Ensure that all feeding of the fire is carried out using suitable sized sticks that do not cross the barrier. Copiously large amounts of water are available to extinguish prior to leaving the site. The leader to control at all times	1	3	3

	gap. Burning sticks not to be removed from fire or thrown in. Fire contained and water and fire blanket in place.					
Slipping, tripping falling on the fire once alight	Ensure that there is a safe working distance from fire to prevent slipping into. Seating around the fire will be at a distance of min 1 metre and will be raised off the ground to aid easy exit and reduce risk of falling	Group and Leader	Group needs to understand safety zone procedures. To ensure that the group have a full understanding on how to position themselves correctly when using the fire so if a slip or fall occurs they will not make contact with the fire nor will any member of the group. Leader to control activity	2	2	4
<b>Nearest Phone:</b> Leader's mobile phone Wriggly 07949672141 Lucy 07766 486548 Mel 07588 604622 Julie 07961971646 or cafe 01825 830509 or cafe 01825 830509		<b>First Aid Box Location:</b> Lucy's Little Forest School Team leader's rucksack				
<b>Nearest Hospital:</b> Princess Royal Hospital Haywards Heath: 01444 441881 <b>Nearest Defibrillator:</b> Hadlow Down Village hall - 999 call request code for machine		<b>First Aider:</b> Michaela Barkaway, Lucy Clark				
<b>Ambulance Meeting Point:</b> Main Car Park Wilderness Woods by cafe. Request 4x4 for woodland access		<b>First Aid Contingency:</b> 999, 112				
<b>Additional Controls Needed/ Further Preventative Measures:</b> Schools – Recommended OFSTED child ratio for school visits. Activities/events- Children supervised by accompanying adult at all times. No child to be left with LLFS Leader. Birthday parties – Parent/carer running party to have responsibility of children. Lucy's Little Forest School team will run the party and be in charge of all activities we do in the time allocated. Schools and groups are only covered by Lucy's Little Forest School insurance and Health and safety procedures while attending a session led by a Lucy's Little Forest school leader - while at lunch, self led activities, lunch, play - non led by Lucy's Little Forest school the group must ensure they have relevant risk assessment and have conducted a pre visit check.						

<p><b>Discussed with owner/manager/host of site : Yes/No</b>  <b>Discussed 3<sup>rd</sup> party liability with host : Yes/No</b></p>		
<p>(L) <b>LIKELIHOOD</b>  1 Hazard exists very infrequently; limited numbers exposed  2 Likely to occur; hazard exists intermittently or occurs occasionally  3 Likely to occur soon; permanent hazard or occurs daily/repeatedly; many may be exposed</p>	<p>(S) <b>SEVERITY OF HAZARD</b>  1 Could cause minor injury only  2 Could cause major injury/3 day or more absence  3 Could cause a fatality/severe injury</p>	<p>(R) <b>RISK LEVEL</b> is the product of Likelihood and Severity (L x S)   Very High Risk score 6 or 9 (Activity not to commence)  Moderate Risk score 3 or 4 (Additional control measures)  Low Priority Risk score 1 or 2</p>

**VERY HIGH RISK SCORES (6 TO 9) NEED ADDITIONAL ACTION. ACTIVITY MUST NOT COMMENCE.**