Booking form – Lucy's Little Forest School at Wilderness Wood

Please print out this form, fill it in and return it within two weeks of making your phone reservation with the £50 deposit payable to:
Lucy's Little Forest School at Wilderness Wood, Hadlow Down, Uckfield, East Sussex, TN22 4HJ

Name of school:…….....

Date of class visit:..... Year Group.....

Teacher in charge of Class: …….....Head teacher: ……..…….....

Bursar's email for invoicing.....

Address of school: ……...

……Teacher's e-mail:……..

Postcode :……Tel. No. Day: …… Evening: ……...

Please ensure a pre visit date and time is planned to discuss the focus and content of your day as well as Health and Safety requirements. Schools and groups are only covered by Lucy's Little Forest School insurance and Health and safety procedures while attending a session led by a Lucy's Little Forest school leader - while at lunch, self led activities, lunch, play - non led by Lucy's Little Forest school the group must ensure they have relevant risk assessment and have conducted a pre visit check. Schools are responsible for all first aid.

Please call Lucy on 07766 486548 to discuss Pre visit availability.

Date and time of Class teacher Pre visit: …….....

Class topic: .....

Chosen session(s): .....

Plan for the day: Please complete as far as possible before pre visit

Time	Group 1	Group 2	Group 3	Group 4
Arrival, welcome and safety talk, snack				
Depart from Wilderness Wood				

Please be advised that for groups to enjoy leader led sessions fully we advise at least 1 hour per session.

Number of children: …… @ £2.70 £ .....

Number of adults: ..... (free)

For our visit we would like……. leader led session(s) for ….....hour(s) £ ..... £52 per hour per leader per group

Plus DEPOSIT of £50 £ .....

BALANCE to invoice £ _____

Will children wish to purchase small souvenirs? YES/NO

Will you be travelling by coach/cars/minibus?

Is this the first class visit for the teacher? YES/NO The children? YES/NO

Special needs, interests or requirements of any children/adults:.....

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Signed ……..…….. Date ……..…….....